

# 2020 SUMMER CAMP FAQs & Policies

## FREQUENTLY ASKED QUESTIONS

**Where is Summer Camp located?** Capitol Hill Day School is located on the corner of 2nd Street and South Carolina Avenue, SE, in the Dent School building.

**When does camp begin and end?** The day begins at 9:00 am and ends at 4:00 pm. For an additional fee, extended before or after care is available from 8:00 to 8:50 am, and from 4:10 to 6:00 pm.

**Where do I sign in my child?** There are two designated sign-in areas: one on the first level for the Early Childhood campers and another on the second level for the Elementary and Upper Grade campers. Summer Camp Director Njonjo Smith or Summer Camp Assistant Megan Robinson will be there to assist you.

Elementary and Upper Grade campers will go to the Second Grade classroom on the second level. The Early Childhood campers will go to Early Childhood North and South classrooms on the first level. The third EC camp will be in the First Grade classroom on the second level.

**Where do campers go on trips?** As indicated in the program descriptions, field trips are a regular part of camp activities. Trips to parks and swimming pools are interspersed with other activities during the day. The instructors for each program will distribute plans for the week at the beginning of each session.

**Will I be informed of my child's camp schedule for the week?** Yes, camp instructors will email families the schedule for the week, including upcoming field trips, events, projects and any other pertinent information.

**Will campers receive an official t-shirt?** One camp t-shirt will be provided to each camper at no cost. It is suggested that campers wear these shirts on days when they have field trips. Please indicate the size of the t-shirt that you would like on the application form. Additional t-shirts are available for \$10.00 each.

**What should my child bring or not bring to camp?** Children should bring their morning snack, lunch, a beverage, and a water bottle. The camp provides an afternoon snack. Campers should bring a swimsuit every day.

Campers should **not** bring money (unless indicated by the Camp Counselor for some field trips), valuables, weapons, video gaming devices, tablets or iPads. Lost items should be reported to the Camp Director. Although every effort will be made to find lost belongings, the camp is not responsible for a camper's personal possessions.

**What should my child wear to camp?** Campers should bring or wear shorts, suitable footwear such as tennis shoes or hiking shoes. Clogs and sandals are not allowed (except for pools and water parks); tennis shoes with Velcro are recommended for children who have not mastered the art of tying shoes. Campers should bring a swimsuit, towel, sunscreen, and a suitable carry-all bag. Clothing, lunchboxes, spray on sunscreen, towels, should be clearly marked with children's names. Please provide your child with a white T-Shirt when going to the pool to avoid sunburn.

**Should campers bring a bag lunch?** Children should bring their water bottle, a morning snack, lunch, and a beverage. The camp provides an afternoon snack.

**Is Capitol Hill Day School a peanut free school?** No, Capitol Hill Day School is not a nut free school. However, the school does have a nut aware policy that prohibits nut products in Early Childhood camps. Please inform the Camp Director if your child is highly allergic to peanuts or any other nuts, and he will ask families not to bring any peanut or nut-related items to camp.

**May Camp Counselors administer medication to the campers?** No, Summer Camp Counselors will NOT provide any medication to campers, including Tylenol and Benadryl. Any required medications will be administered ONLY by an authorized staff person who has received DC Department of Health training.

**Do the Early Childhood campers have rest time?** Yes, they have rest time from 2:00 to 3:00 pm. However, there may be times when these rest times are delayed or missed due to afternoon field trips.

**Where do I pick up my child after camp?** When picking up your child, please go to the Summer Camp Office at the Reception desk.

***Nondiscrimination Policy: It is the policy of Capitol Hill Day School to admit children of any race, religion, and national or ethnic origin.***

## **REQUIRED MEDICAL FORMS**

The camp is required to have a DC Health certificate completed and signed by a physician and the parents or legal guardians. A child may not attend camp until the completed forms are received by the Camp Director. The medical forms are available on the online registration form. **All medical forms must be completed and returned by June 1, 2020.**

The Government of the District of Columbia Department of Health has mandated new laws for schools and requires specific medical forms for students to attend school and summer camp. Those forms include a Health Certificate **signed by a physician**, Medication Administration Authorization Form, Authorization for Medical Procedure/Treatment Form, and Medical Action Plan.

## **BILLING, REFUND, AND CANCELLATION POLICIES**

**Registration:** All camp registrations are done online at <https://chds.campbrainregistration.com/>. We no longer accept paper applications. If you need assistance completing registration or logging in, please contact Njonjo at [nsmith@chds.org](mailto:nsmith@chds.org) or [summercamp@chds.org](mailto:summercamp@chds.org)

**Billing:** Camp and extended care fees are due in full at the time of registration by credit card.

**Extended Before and After Care:** Children may arrive as early as 8:00 am to 8:50 am (one hour before the start of camp) and leave any time from 4:10 until 6:00 pm (two hours beyond the end of camp). The fee for weekly before and after camp care is \$75.00 per week, or \$20 for the day, for daily drop-in.

**Refunds and Cancellations:** Parents who wish to cancel one or more camps prior to the start date of summer camp (June 22), will be charged a \$50 cancellation fee per camp, per child. A refund will be applied to the credit card on file after applicable fees. For cancellations received on or after the start date of summer camp (June 22), the \$50 cancellation fee will be applied, and 50% of the cost of the camp session will be refunded. Please note that we cannot refund camp charges for student absences. The camp director reserves the right to cancel any camp for any reason, including insufficient enrollment.

**Fee for Switching Camps:** Parents who switch a child from one camp to another at any time after registration will be charged a \$40 fee.

## **PARENTAL PHOTO AND ACTIVITY PERMISSION, ASSUMPTION OF RISK AND RELEASE**

### **PLEASE READ CAREFULLY**

Parents authorize and give permission to the School and Summer Camp Program to use music, art, videos and/or photographs taken of or created by the Camper or originating from the School/ Summer Camp Program or from School/ Summer Camp-related activity. Parents also understand that the School reserves the right to grant use of these materials to any third parties (i.e. museums, theme parks, etc.) in connection with their work with the School. Such authorization survives the term of the Camper's participation in the summer camp program and serves as authority to use such material both during and after the Camper's enrollment in camp. Parents authorize and give permission for the Camper to attend and participate in all aspects of the summer camp experience and activities, including off-campus activities, travel, transportation, field trips, sporting events, and other Camp-sponsored travel and/or activities (the "Activities"). Parents understand that the School and Summer Camp Program will have adults participate in on-campus and off-campus activities, who will attempt to exercise reasonable diligence to ensure the safety and well-being of the Camper during her/his participation; however, Parents also understand that it is not possible for the School or Summer Camp Program to supervise all aspects of the Activities at all times. Parents understand that there are inherent risks of serious personal injury and loss, theft or damage of personal property involved in some Activities, and Parents voluntarily assume and accept such risks of personal injury and loss, theft or damage of personal property arising from Camper's participation in the Activities. Parents release the School and Summer Camp Program, its Trustees, employees and agents from all claims, liability and damages that Parents or Camper may have for personal injuries or property damage, loss or theft resulting from Camper's participation in the Activities. Parents agree that this release includes personal injury or loss, theft or damage of personal property caused by or resulting from negligence, active or passive, of the School, the Summer Camp Program, its Trustees, employees and agents; however the release does not apply to liability for gross negligence, willful injury, or fraud, and is not intended to release the School's insurers, if any, or non-agent third parties of any responsibility for any claims that may otherwise be asserted. Parents agree to reimburse and indemnify the School and its agents for any costs and expenses incurred in providing for the Camper's return home as well as for other services related to the special or emergency needs of the Camper. Parents represent that all medical problems which might affect Camper's participation in the Activities have been fully disclosed in the Camper's current medical authorization form. Parents also agree that the School / Summer Camp program has the right to substitute transportation and change off-campus activity itineraries as it deems appropriate. Parents also understand that the Camper's continued attendance is conditional upon his/her willingness to abide by camp regulations.

**BY REGISTERING MY CHILD IN CAPITOL HILL DAY SCHOOL SUMMER CAMP PROGRAM, I AGREE TO BE BOUND BY THE ABOVE STATEMENTS AND POLICIES.**